

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – September 22, 2014**

The East Troy Community School District Board met in regular session on September 22, 2014. The meeting was called to order by President, Ted Zess at 8:41 p.m. followed by the Pledge of Allegiance. Board members present were Steve Lambrechts, Chris Smith, Martha Bresler, Dawn Buchholtz, and Ted Zess. Also present were Dr. Christopher Hibner, Kathy Zwirgzdas, Amy Foszpanczyk, administrators and one reporter. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Dawn Buchholtz and seconded by Martha Bresler for approval of the agenda as posted. Motion carried unanimously.

V. APPROVAL OF MINUTES ON SEPTEMBER 8, 2014 REGULAR BOARD MEETING

A motion was made by Dawn Buchholtz and seconded by Chris Smith to approve the minutes of the September 8, 2014 regular Board meeting.

VI. PUBLIC PARTICIPATION PER BOARD POLICY (NONE)

VII. ADMINISTRATIVE REPORTS

- A. District Administrator Report: No report submitted.
- B. Business Manager Report: No report submitted.
- C. Director of Instruction Report: No report submitted.
- D. Director of Special Education/District Assessment Coordinator: No report submitted.
- E. School Board President's Report: No report submitted

VIII. FINANCIAL REPORT

A motion was made by Martha Bresler and seconded by Steve Lambrechts for approval of August 2014 payments in the amount of \$735, 268 and receipts in the amount of \$4,405,678.16 as reflected on the financial statements. Motion carried unanimously

IX. DISCUSSION/ACTION ITEMS

- A. Staff recommendation(s): A motion was made by Dawn Buchholtz and seconded by Chris Smith to approve Kimberly Pluess as a .6 FTE School Social Worker pending Ms. Pluess obtaining DPI licensure. Motion carried unanimously.
- B. Overnight Field Trips: A motion was made by Martha Bresler and seconded by Dawn Buchholtz to approve the overnight field trips as presented. Motion carried unanimously.
- C. Youth Options Requests: A motion was made by Chris Smith and seconded by Dawn Buchholtz to approve the Youth Options requests as presented. Motion carried unanimously.
- D. Update on Bullying Prevention Activities for October: Kate Harder shared the theme for Bullying Prevention month. At the elementary level the theme is Kindness Counts and at the middle school the theme is Kindness Counts More than a Random Act. Both themes are meant to empower bystanders. Bullying prevention activities during the month of October include: dress up days and the artwork contest for community placemats. Magnets will be distributed across the district to support the chosen theme(s). Stacey Kuehn discussed the bus expectations video that was created to train the drivers. The expectations were sent home to all families along with the plan for enforcing these expectations. Students now have assigned seats and sit at buildings. The high school student cabinet will have a safety committee that will serve as bus monitors. Mark Weerts described the process followed to introduce the elementary students to the bus expectations.
- E. High School Athletic Coaches Handbook: Dr. Hibner shared the coaches handbook. The handbook will be updated in the coming months to address personnel expectations, protocols and procedures to follow. This will assist administration when dealing with situations that may arise.
- F. Employment and/or compensation of professional staff member(s) as related to the Athletic Director responsibilities: Moved to executive session.

X. POLICY REVIEW AND DEVELOPMENT

- A. Policy 536.1 - Supervision, evaluation and feedback (2nd Reading)

B. Policy 171 - Regular Board Meetings (2nd Reading)

C. Policy 830 - Community Use of Facilities (1st Reading)

XI. COMMUNICATIONS/ANNOUNCEMENTS

Dr. Chris Hibner reminded the community of the listening session(s) for the upcoming referendum. Sessions will be held on October 6th at 7:00 in the Doubek gym and October 20th at 7:00 in the high school library.

XII. BOARD OF EDUCATION – FUTURE ITEMS: NONE

XIII. ADJOURN TO EXECUTIVE SESSION

A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to adjourn to executive session for discussion of consideration of strategies relative to the employment and/or compensation of professional staff member(s) as related to the Athletic Director responsibilities as provided under 19.85(1) (c). Roll call: Steve Lambrechts, yes; Chris Smith, yes; Martha Bresler, yes; Dawn Buchholtz, yes; Ted Zess, yes. Motion carried unanimously. Meeting adjourned at 9:29 p.m.

XIV. RECONVENE TO OPEN SESSION

A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to reconvene to open session. Roll call: Steve Lambrechts, yes; Chris Smith, yes; Martha Bresler, yes; Dawn Buchholtz, yes; Ted Zess, yes. Motion carried unanimously. Meeting reconvened to open session at 10:05 p.m.

A motion was made by Chris Smith and seconded by Steve Lambrechts to approve the administrative recommendation for the athletic director position. Motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Marth Bresler and seconded by Dawn Buchholtz to adjourn. Motion carried unanimously. Meeting adjourned at 10:07 p.m.

Respectfully submitted,

Chris Smith